



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV Health Services are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

STANDARDS OF CARE COMMITTEE MEETING MINUTES

May 1, 2008

Approved
6/05/2008

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/CONSULTANTS
Angelica Palmeros, <i>Co-Chair</i>	Fariba Younai, <i>Co-Chair</i>	Joanne Granai	Michael Green	Jane Nachazel
Mark Davis	Sharon Chamberlain	Mike Jackson	Mary Orticke	Glenda Pinney
Maxine Franklin	Jan King	Lambert Talley	Juhua Wu	Doris Reed
Terry Goddard				Craig Vincent-Jones
David Giugni				
Brad Land				
Everardo Orozco				

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 5/1/2008
- 2) **Minutes:** Standards of Care Committee Meeting Minutes, 4/3/2008
- 3) **Matrix:** Medical Care Coordination Model Implementation Timeline, 4/3/2008
- 4) **Scope of Work:** Financial Modeling and Training Services, 4/8/2008
- 5) **Memorandum:** Recommendations for the 2009 Comprehensive Care Plan, 4/22/2008
- 6) **Title I Manual:** Section VI, Planning Council Operations: Chapters 7 & 8, Cost Effectiveness and Outcomes Evaluation; 2001

1. **CALL TO ORDER:** Ms. Palmeros called the meeting to order at 9:20 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve April 3, 2008 Standards of Care (SOC) Committee meeting minutes as presented (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:**
 - Committee members complimented the new summary format.
 - Ms. Granai asked about Commissioners speaking in public. Mr. Vincent-Jones replied they could always speak in public as private citizens. They should get permission from the Commission Co-Chairs or the Executive Director, though, prior to speaking in an official capacity representing the Commission.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:** There was no Co-Chairs' Report.
8. **MEDICAL CARE COORDINATION (MCC):**
 - A. **Financial Simulation:** Mr. Vincent-Jones presented the Scope of Work (SOW) and Kay Grinnell's curriculum vitae, noting that she was scheduled to meet with the Committee at its 06/05/08 meeting.

B. Implementation Plan: The Committee agreed to a revised plan for implementation of the Medical Care Coordination (MCC) framework proposed by OAPP at the previous SOC Committee meeting, with SOC modifications incorporated. The plan will begin in the summer of 2008 running through 2010, and will be presented at the next Commission meeting.

C. Standard of Care Update:

- The MCC standard was scheduled to be sent to the four expert review panels the following week for their final review although the financial simulation will have to be completed before the final draft of the standard is presented to the Commission and released for public comment.
- The Commission's \$120,000 grant request through the County's Quality and Productivity (Q&P) Commission to publish the standards and related guidance and consumer materials will go before the Q&P Commission for a final decision on 05/19/08. The Q&P's Productivity Investment Board (PIB) complimented the Commission on its standards accomplishments. Dr. Jonathan Fielding, at the PIB for another project, also expressed confidence in the project.

9. **MEDI-CAL CONSISTENCY WITH MCC:** Mr. Vincent-Jones invited Richard Iniguez from the State Office of AIDS to 6/5/2008 SOC Committee meeting to present the State's Medi-Cal Waiver and CMP programs so that the Committee can discuss the consistency between those programs and the MCC framework. The Committee concluded that it would also be a good idea to explore the interrelationship of the State programs and the financial simulation.

10. **GRIEVANCE POLICIES AND PROCEDURES:** The draft policy is expected to be ready for review at the next SOC Committee meeting.

11. **SERVICE EFFECTIVENESS:** The Committee agreed to begin developing a new methodology for evaluating service effectiveness. A work group consisting of Dr. Davis, Mr. Guigni, Ms. Granai, Ms. Franklin, Ms. Orticke, Ms. Palmeros, Ms. Pinney and Mr. Vincent-Jones, will work on research methodology and the systematic and individual aspects of service effectiveness inclusive of cost effectiveness, service satisfaction, and the improvement of the health and life of clients. Some areas to be addressed by the work group include but are not limited to contract performance, intersection of quality of care and service effectiveness, barriers and HRSA's five benchmarks for care.

12. **MEDICAL OUTPATIENT RATE STUDY:**

- Dr. Green reported that the final draft of the Medical Outpatient Services rate study would be released by Mercer in approximately two weeks and will be reviewed by Los Angeles County's Chief Executive Office (CEO) and OAPP. Additionally, the HIV Medical Outpatient Caucus also presented their rate study to OAPP and the CEO.
- Dr. Green stated that acceptance, usage and/or modification of the recommended rates would be a decision for OAPP and other County stakeholders to make and that although the document would be made public, it will not go out again for public comment.
- Dr. Green reported that HRSA's Project Officer had asked whether rates would be adjusted each year and compared to actual costs. He had replied no. The Project Officer had also asked how revenues for agencies receiving Part C or D funding would be captured. Based on that question, Dr. Green asked Mercer to contact those agencies about the revenue and determine how it might be addressed, if at all. Mr. Vincent-Jones said that HRSA was concerned providers could make a profit through fee-for-service and that it might be necessary to prepare a response to that concern.
- The purposes of rates were discussed including the fact that rates were designed to ensure costs were met.

13. **COMMITTEE WORK PLAN UPDATE:** Ms. Palmeros reported she and Dr. Younai would meet with Mr. Vincent-Jones.

14. **AETC REPORT:** There was no report.

15. **NEXT STEPS:** It was agreed to cancel the June meeting if Mr. Iniguez was unable to come and the Grievance Policies were not ready, and/or Ms. Grinnell did not need to meet with the Committee.

16. **ANNOUNCEMENTS:** Mr. Talley said he would soon meet with the Governor and invited those interested to send him comments regarding topics to discuss.

17. **ADJOURNMENT:** The meeting was adjourned at 10:35 am.